



**GUJARAT MINERAL DEVELOPMENT CORPORATION LTD.**

**AHMEDABAD**

**Advertisement for the post of General Manager (Mining)**

Application in the prescribed format is invited (as per Annexure) from willing and eligible professionals for engagement of **General Manager (Mining)** for Gujarat Mineral Development Corporation Limited on full time contractual basis as per details given below: -

1	Name of Post and Number of vacancy	:	<b>General Manager (Mining)- 01</b>
2	Job assigned/Job profile	:	<p>The General Manager (Mining) will report to the Project Director.</p> <p>The job also includes but not limited to the following:</p> <ol style="list-style-type: none"> <li>1) Develop and implement strategic plans for the Copper mining operation to achieve production targets, cost efficiency, and operational excellence.</li> <li>2) Ensure all statutory returns/royalties are deposited before due date.</li> <li>3) Ensure safety and security of Magazine, explosive van and carry out daily stock taking of explosive holdings.</li> <li>4) Collaborate with senior management to align mining activities with overall project goals and objectives.</li> <li>5) Ensure that the mines are well demarcated, and boundary pillars are in good serviceable condition.</li> <li>6) Oversee day-to-day mining operations, including drilling, blasting, extraction, hauling, and processing of Cu, Pb, Zn ore.</li> <li>7) Monitor and optimize production processes to ensure maximum resource utilization and minimal downtime.</li> <li>8) Implement best practices in mining techniques, equipment utilization, and mineral processing.</li> <li>9) Manage resources, including personnel, equipment, and materials, to optimize production efficiency.</li> <li>10) Promote a culture of safety awareness and adherence to HSE policies.</li> <li>11) Collaborate with procurement and logistics teams to ensure timely availability of necessary resources.</li> </ol>
3	Job Location	:	Copper Project, Ambaji, Tal: Danta, Dist: Banaskantha, Gujarat.
4	Eligibility Criteria	:	<ul style="list-style-type: none"> <li>• B.E. (Mining) from any of the universities established or incorporated by or under the Central or State Act in Indian or any other educational Institution recognized as such or</li> </ul>

			<p>declared to be deemed university under section 3 of the university Grants Commission Act, 1956 with First Class Mines Manager's Certificate of Competency [under The Coal Mines Regulation, 1957 and subsequent amendment thereto] issued by Director General of Mines Safety (DGMS), Dhanbad.</p> <ul style="list-style-type: none"> <li>• Minimum 15 years of post-qualification experience in relevant department with proper position with successful track record in respect of function related to working in Mechanized/ Semi-Mechanized Open Cast Coal/Lignite/ other mines in the Government/Local Bodies/Government Undertaking Board/ Corporation/ Limited Companies established under the Companies Act.</li> <li>• Computer knowledge essential.</li> <li>• Must have excellent communication and inter-personal skills.</li> </ul>
5	Remuneration	:	The monthly consolidated remuneration will be based on the previous/current remuneration. (Negotiable)
6	Allowance	:	Shall not be entitled to any allowance except transport facility.
7	Travelling Allowance	:	The travelling allowance on tour, if any, shall be as per the rules and norms of GMDC Ltd.
8	Terms of Contract	:	<p>The engagement will be strictly contractual and will not confer any right for regular appointment in the organization including any allowance except transport facility and travelling allowance.</p> <p>The contract can be terminated by either side at any time by giving one month's prior notice. The GMDC Ltd. can terminate the contract immediately by giving one month's remuneration in lieu of notice period.</p>
9	Selection Procedure	:	<p>A Selection Committee will scrutinize the applications and short list the candidates based on merits. The short-listed candidates will be called for Interview (TA will be given as applicable to GMDC's employees) or be interviewed through Video Conferencing as decided by GMDC Ltd.</p> <p>The decision of the competent authority on selection of candidates will be final and no correspondence on this subject will be entertained.</p> <p>GMDC may cancel the advertisement and decide not to proceed in the matter at any stage to accept or reject any or all applications without giving</p>

			any explanation, whatsoever.
10	How to Apply	:	<p>Interested Candidate may apply in the prescribed proforma (as per attached <b>Annexure</b> ) along with self-attested copies of certificates of essential qualification and experience to the <b>General Manager (HR), GMDC Ltd., “Khanij Bhavan”, 132 Ft Ring Road, Near University Ground, Vastrapur, Ahmedabad 380052</b>, clearly indicating the post applied for on the envelope within stipulated time period. Applications received incomplete or after due date will not be entertained.</p> <p>Last date for receipt of application is <b>10/07/2025</b>.</p>
11	Selection Procedure	:	<p>A Selection Committee will scrutinize the applications and short list the candidates based on merits. The short-listed candidates will be called for Interview (TA will be given as applicable to GMDC’s employees) or be interviewed through Video Conferencing as decided by GMDC Ltd.</p> <p>The decision of the competent authority on selection of candidates will be final and no correspondence on this subject will be entertained.</p> <p>GMDC reserves the right to cancel the advertisement and may, at its discretion, decide not to proceed with the engagement process at any stage. The Corporation also reserves the right to accept or reject any or all applications without assigning any reason whatsoever.</p>

Encl: As above

**General Manager (HR)**  
**Email: [gm.hr.co@gmdcltd.com](mailto:gm.hr.co@gmdcltd.com)**



Recent  
Photograph

**EMPLOYMENT APPLICATION FORM**

**POST APPLIED FOR:** \_\_\_\_\_

**First Name** : \_\_\_\_\_

**Middle Name** : \_\_\_\_\_ **Last**

**Name** : \_\_\_\_\_

**Birth Date** : 

D	D	M	M	Y	Y	Y	Y
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**Gender:** \_\_\_\_\_

**Place of Birth** : \_\_\_\_\_ **Native Place:** \_\_\_\_\_

**Nationality** : \_\_\_\_\_ **Marital Status:** \_\_\_\_\_

**Category** : 

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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General SEBC SC ST

**Father/ Husband's Name:** \_\_\_\_\_

**Father/ Husband's Occupation:** \_\_\_\_\_

**Mother Tongue** : \_\_\_\_\_ **Blood Group:** \_\_\_\_\_

**PAN Number:** \_\_\_\_\_ **Adhar Number:** \_\_\_\_\_

**Passport Details** : \_\_\_\_\_

**Permanent Address:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pincode \_\_\_\_\_

**Current Address:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Pincode \_\_\_\_\_

**Contact Number:** (M) \_\_\_\_\_ (R) \_\_\_\_\_ (O) \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Present Salary (P.M.):** \_\_\_\_\_ **Expected Salary (P.M.):** \_\_\_\_\_

**How soon can you join?** \_\_\_\_\_

**Have you been interviewed earlier by us? If yes, give particulars:**

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**Academic Record (Starting from SSC or equivalent), also submit attested certificate.**

Examination	Institute	Board/ University	Year of passing	%/ CGPA / Grade	Major Subjects

**Details of Effective date of obtaining statutory Certificate (For Statutory Post).**

**Have you undergone any other Training? If yes, give details.**

**Mention your research/ publication, if any.**

**Mention your membership of Association indicating your role.**

**Extra Curricular Activities:**

**Language Proficiency:**

Language	Speak	Read	Write

**Are you prepared to give binding to serve the corporation for a period of 3 Years?**

Yes

No

**Experience Chronology along with certificates:**

Organization	Designation	Period			Job Description
		From	To	Total	

**Why do you wish to change?**

**Has any of your relative is/was employee of G.M.D.C. Ltd.? If yes, give details.**

**Do you know anybody in G.M.D.C.? if yes, give details.**

**References (Other than your relative):**

Sr. No.	Name	Occupation	Address & Contact No.

**Any other ability/ Information in support of your application**

I declare that all the details given in this form are correct and complete to the best of my knowledge and understanding and hereby agree that any misrepresentation therein may cause rejection of my application or termination of my service without notice or compensation thereafter. I give my consent to share my personal information for Comprehensive Background verification as well as other official use.

I confess that I am not involved in any Criminal matter Or Police inquiry.

I agree that my employment will be subject to transfer to any project by the Corporation.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant)